

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

April 9, 1997

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Lila S. Girvin
Fred T. Haley
Dwight Imanaka
David E. Lamb
Christina A. Meserve

Absent: Bill Frank, Jr.
Carol Vipperman

Representative to Board:

Alumna Pamela Woll-Hunter
Student Francis Morgan-Gallo

Absent: Faculty Jan Ott
Staff Jane Wood

Staff Present:

Art Costantino, Vice President for Student Affairs
Shannon Ellis, Dean of Student and Academic Support Services
Ruta Fanning, Vice President for Finance and Administration
Lee Hoemann, Executive Associate to the President
Steve Hunter, Director of Institutional Research
Jane Jervis, President
Jim Johnson, Director of Computing and Communications
Sandy McKenzie, Executive Director of College Advancement
Nancy McKinney, Special Assistant to VP for Finance and Administration
Kim Merriman, Assistant to the President for Governmental Relations
Kitty Parker, Director of Academic Planning and Experiential Learning
Arnaldo Rodriguez, Dean of Enrollment Services
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Barbara Leigh Smith, Vice President for Academic Affairs and Provost
Masao Sugiyama, Academic Dean
Steve Trotter, Budget Director
Mike Wark, Director of College Relations
Bill Zaugg, Administrative Assistant for Budget
See permanent record for others attending

Others Attending:

Skip Patterson, Assistant Attorney General
MPA students

Call to Order/Introductions/Work Session

Chair Imanaka called the meeting to order at 9:05 AM and announced a quorum. President Jervis introduced Pamela Woll-Hunter, the new president of the alumni association and one of the three people assigned to represent the alumni association at the Board meetings. The agenda was accepted as distributed.

Emergency Preparedness/Delegation in Emergency Situations

Vice President Ruta Fanning provided the history of the emergency preparedness plan, which was originally written in 1991 and has been updated in subsequent years. In addition, she reviewed the need for clarification in the Board's delegation of authority regarding change orders for capital construction projects. The Board discussed issues surrounding delegation of authority during an emergency and agreed to reflect on these issues prior to the next meeting. Staff agreed to look for a standard definition of "emergency" and discussed the importance of knowing the chain of succession in the campus emergency plan. President Jervis mentioned the value to the administrative team of having campus simulated-emergency drills.

President's Report

President Jervis took advantage of extra time in the morning session to give an in-depth report on the Rollins College Colloquy which she and Provost Smith attended. The premise of the conference is that over the course of this century a peculiarly-American kind of higher education has been evolving which the conference planners called "*pragmatic liberal education*." Some of the characteristics are that education is a social function; it is collaborative; education or learning is constructed by the learner; it is a shift of emphasis from teaching by experts to learning by participants; integration is valued over specialization and interdisciplinarity is its hallmark. President Jervis felt that this conference gave a name and endorsement to what Evergreen is and does. She also mentioned her experience as a judge for Intel's innovative science teaching awards.

Evergreen's Center for Educational Improvement/AACU Project

Magda Costantino, Director of Evergreen's Center for Educational Improvement, introduced members of her staff; familiarized Trustees with the mission and the work of the Center, mentioning specific projects and challenges; and reviewed a project funded by the Association of American Colleges and Universities. Center staff member Sara Rucker provided a detailed description, with photos, of the AACU project focusing on learning, working and playing together of immigrant children and their families.

Report on Progress of Advising DTF Recommendations/Discussion of Core Connectors

Vice President Costantino related that about a year ago he and Provost Smith convened a committee to examine academic advising, indicating this was an outgrowth of the Long-Range Curriculum DTF (preceded by the work of the Long-Range strategic planning DTF). Kitty Parker, Director of Academic Planning and Experiential Learning, reviewed some of the recommendations of the academic advising task force. Once the recommendations are finalized and accepted, Dr. Costantino indicated he would share the final recommendations with the Board.

Shannon Ellis, Dean of Student and Academic Support Services, reviewed the impetus for and details of the Core Connector Program inaugurated in the fall of 1994. This program places a

student affairs staff member in each core program to connect the program to the advising process and to respond to past concerns related to declining retention over the past several years. President Jervis observed that we are able to do this because Evergreen students are engaged full time in coordinated studies programs.

LUNCH RECESS

During lunch, the Board viewed the videotape of the "Evergreen" day at the legislature.

MEETING RECONVENED

At 1:32 PM, the Chair reconvened the regular meeting, introduced Assistant Attorney General Skip Patterson (filling in for Howard Fischer who is filling in for Jan Frickelton for a six-month period), and reminded Trustees of the Public Disclosure Commission filing deadline.

CHAIR'S REPORT

Chair Imanaka reported his discovery of a "missing" Greener graduate working with him at Boeing and mentioned his attendance at the March 12 legislative function in recognition of Evergreen's 25 years of service to the state. He read the President's letter of thanks to Kim Merriman and commended her for her outstanding orchestration of legislative action and participation for this event; he expressed his belief that this event is an affirmation of the vision of the founding "parents." He also mentioned his attendance at the President's Club event on April 3.

PRESIDENT'S REPORT

President Jervis (1) acknowledged the retirement of Jim Johnson, Director of Computing and Communications, after 27 years of service to the College; (2) mentioned the confirmation of Trustees Frank and Lamb; and (3) shared the accolades received by Trustee Haley at the League of Women Voters Good in Government Award ceremony honoring him. Other items reported by the President included details of the March 12 "Evergreen" day events and the President's Club event at the Seattle Art Museum; reminders of the Technology Institute, sponsored by the Trustees Association of the Community and Technical Colleges, and the Trustee reunion honoring John Terrey on April 23 (preceded by an exit interview with Dr. Terrey). The President informed the Board that Dr. Terrey will receive an annual award from the Washington Commission of the Humanities. The President apprised Trustees of progress made toward limited arming and reported that there were no Family Educational Rights and Privacy Act complaints during the past year. President Jervis provided an enrollment update and a progress report on the legislative budget process, indicating that some level of tuition increase is probably necessary. She mentioned the status of the students on governing boards legislation and informed Trustees of a poll regarding the College logo. She summarized her off-campus activities, mentioned her attendance at the American Association of Higher Education technology conference, the Evergreen business lunch series, the *Celebration of the Written Word* event, as well as other meetings and events.

The President called on the community representatives: Alumna Representative Pamela Woll-Hunter mentioned the activities of the alumni board (March 12 legislative reception, Greener gatherings, Grays Harbor lecture series, Super Saturday, 25th anniversary reunion in August, alumni publications, alumni web page). She mentioned her excitement for the direction in which the alumni board is moving and for the projects undertaken; Staff Representative Jane Wood was unable to attend but asked that a flier announcing activities at the Longhouse (a naming ceremony, Pow Wow, etc.) be distributed; Student Representative Francis Morgan-Gallo reported the process of selecting the new student representative to the Board and distributed the ad and fliers for this process. He reported activities of the student workers organization and mentioned that there will be a balloting process for a student government this spring.

APPROVAL OF MINUTES - Action

Motion Ms. Girvin moved approval of the minutes of the February 12, 1997 meeting as
4-1-97 distributed. Seconded by Ms. Meserve and passed.

APPROVAL OF COLLEGE MISSION STATEMENT - Action

President Jervis recalled that the review of the mission statement was part of the preparation for the reaccreditation self-study. Provost Smith mentioned that perhaps a hundred people have been involved in revising this statement.

Motion Mr. Lamb moved approval of the attached mission statement for the College.
4-2-97 Seconded by Ms. Girvin and passed.

ACCEPTANCE OF REVISIONS TO THE LONG-RANGE PLAN - Action

President Jervis informed the Board that this long-range plan does not represent a new plan but an updating and integration of the activities that have taken place since 1994 when the plan was adopted. The 1994 plan called for a curriculum disappearing task force (which called for advising and long-range hiring DTFs). Those items have been incorporated into this plan. Provost Smith commented that this plan was the centerpiece of the reaccreditation process. She pointed out the addition of goal 6 (public service programs) and goal 7 (establish effective channels for governance and decision making).

Motion Ms. Meserve moved acceptance of the attached update to the Long-Range plan
4-3-97 Seconded by Ms. Girvin and passed.

OTHER BUSINESS, REPORTS, AND ANNOUNCEMENTS

Legislative Update

Kim Merriman reviewed the progress of the legislative budget process, financial aid legislation and the detail of various tuition proposals. President Jervis observed that in the recent past

budget enhancement requests have been denied and there has been no acknowledgment of inflation; the only new money has been funding of new students and salary increases. As College staff discuss and explore options, should the Board have the responsibility and authority to set tuition levels, President Jervis confirmed that those discussions have been mindful of this Board's advocacy for low tuition as a measure of access.

Annual Report: Faculty Evaluation of Students

Provost Smith reported that Academic Dean Masao Sugiyama has worked assiduously to understand and address the issue of late faculty evaluations of students. Masao related the progress on this issue, identifying the source and reasons for late evaluation. The Chair iterated his concern for students and for the College's obligation to students. A long discussion ensued regarding specific causes of this problem and procedures and system corrections which have been implemented to address the issue of late evaluations. Dean Sugiyama pointed out that, at Evergreen, students have more freedom to finish their work (based on the belief that what a student learns is more important than how quickly that is accomplished) and that slows up the process. He added his commitment to continue to work to correct this problem. The Provost expressed her relief that it had not been necessary to withhold pay checks because of late evaluations. The Chair applauded Dean Sugiyama for his efforts and asked that he pursue with all vigor his efforts to find a way to reduce the number of late evaluations.

Report: WashPIRG

Dean of Enrollment Services, Arnaldo Rodriguez, introduced Cristina Eoff, campus coordinator for WashPIRG, who introduced other students. Senior Marie Sackett told Trustees that the Washington Public Interest Research Group is the largest group in the state working on environmental, public health and consumer issues. She added that WashPIRG is a non-partisan and non-profit student organization, established at Evergreen in 1983. She reported that WashPIRG is known for its ability to organize students in a way that gets results. Sophomore Leslie Ehrlich talked about highlights of the year. Freshman John Freeman discussed plans for the remainder of the year and for next year. Trustees expressed appreciation to these students for their efforts.

Housing Rental Rate Increase and Wiring Upgrade

Vice President Costantino informed Trustees that, at the May Board meeting, staff will request approval of a housing rental rate increase and technology upgrade. Director of Housing, Mike Segawa, distributed an opinion survey of housing residents and a copy of the letter sent to housing residents that explained this project. The anticipated rate increase would be phased over a three-year period to cover the technology upgrades.

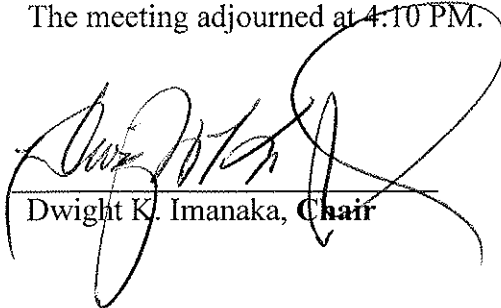
Update: Campus Master Planning

Vice President Fanning briefly mentioned that campus master planning subcommittees have been organized and will be working over the summer. The next update will be in August.

DATE OF NEXT MEETING, AND ADJOURNMENT

The date of the next meeting was confirmed for May 14, 1997.

The meeting adjourned at 4:10 PM.



Dwight K. Imanaka, **Chair**



Carol Vipperman, **Secretary**

Attachments: College Mission statement
Long-Range Plan (as revised 3/10/97)

RMS