

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

JUNE 12, 1997

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Bill Frank, Jr.
Lila S. Girvin
Fred T. Haley
Dwight Imanaka
Christina A. Meserve
Carol Vipperman

Absent: David E. Lamb

Representative to Board:

Student Bryan Freeborn

Staff Present:

Art Costantino, Vice President for Student Affairs
Wade Davis, Controller
Shannon Ellis, Dean of Student and Academic Support Services
Ruta Fanning, Vice President for Finance and Administration
Lee Hoemann, Executive Associate to the President
Steve Hunter, Director of Institutional Research
Jane Jervis, President
Tom Mercado, Director of Student Activities
Sandy McKenzie, Executive Director of College Advancement
Nancy McKinney, Special Assistant to VP for Finance and Administration
Kim Merriman, Assistant to the President for Governmental Relations
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Barbara Leigh Smith, Vice President for Academic Affairs and Provost
Steve Trotter, Budget Director
Mike Wark, Director of College Relations
Bill Zaugg, Administrative Assistant for Budget
See permanent roster for others attending

Others Attending:

Howard Fischer, Assistant Attorney General

Call to Order/Introductions

Chair Imanaka called the meeting to order at approximately 1:10 PM and announced a quorum. The agenda was accepted as submitted.

CHAIR'S REPORT

Chair Imanaka expressed his regrets for having to miss graduation and Super Saturday and acknowledged Craig McLaughlin's "Greener" success story in the last edition of the ReView, featuring a Boeing colleague/Evergreen alumnus.

PRESIDENT'S REPORT

President Jervis reported the results of a special audit done at the College's request (involving a monetary theft); announced the appointment of Anna Kircher as the new Director of Computing and Communications; and informed the Board of the overwhelming campus sentiment in favor of not changing the College's logo (the Board will, therefore, not be asked to take action on this matter). The President apprised the Board of a Washington Administrative Code hearing on May 28, precipitated by the College's review of administrative rules and their impact on the general public. Changes were made to the following policies as a result of this process: *Mid-Contract Termination with Adequate Cause* Faculty policy – repealed from WAC but remains an institutional policy; *Access to Public Records* – updated to comply with current statute; *Organization* – revised to reflect the current meeting schedule for the Board of Trustees; *Tuition and Fees* – repealed because it does not need to be codified; *State Environment Policy Act* – revised to assure compliance with current statute. None of these changes were substantial. The President reported progress on the implementation process for limited arming.

Provost Smith reported the College's negotiations regarding accountability and performance measures which will be tied to the College budget – identification of measures, how they would be tied to the budget, and the standards by which performance would be measured. She mentioned that there will be a more detailed discussion of accountability at the August meeting.

The President called on student representative Bryan Freeborn who reported his conversations with students who spoke about their concerns/issues. Issues he mentioned included: (1) Native American studies students' desire for more faculty, to have a convenor for the program, and to have a standing committee (composed of Native alumni, Native faculty, Native scholars and Native students) that would revise and review the program every year or two; and (2) Concerns about the new animation faculty hire and the hiring process. He also reported on student governance -- the formation of a Unified Graduate Student Association and the process for an undergraduate student governance system -- and the progress of conversations between the Student Workers Organization and campus offices (Vice Presidents, Human Resource Services, and Financial Aid). Provost Smith responded to the concerns conveyed by Byran, indicating that one of the newly hired Native American faculty will serve as convenor to the Native American Studies program and spoke of the College's recommitment to make even more efforts to have student involvement in the faculty hiring process.

APPROVAL OF MINUTES - Action

Motion Mr. Haley moved approval of the minutes of the May 14, 1997 meeting as
6-1-97 presented. Seconded by Ms. Meserve and passed.

STUDENT ACTIVITIES ANNUAL REPORT/APPROVAL OF S&A BUDGET AND STUDENT FEE INCREASE - Action

Vice President Costantino outlined the action requested and reminded Trustees of the distinction between Tier I and Tier II organizations (Tier I organizations are offices funded through S&A for a two-year period, and Tier II organizations are student organizations funded for a one year period). Dr. Costantino reported that the resolution of conflicts in the allocation process was very successful this year.

Director of Student Activities, Tom Mercado, reported that it had been a great year in student activities, particularly in terms of the level and quality of student involvement. He distributed examples of some of the publications and commented on the volume of conferences and productions. He acknowledged the work of the staff in the office who assisted students in their endeavors. Erin Flicker, this year's S&A Coordinator, reiterated the successes of this year, specifically mentioning outreach efforts to include

students of color, graduate students and evening/weekend students. The S&A Board supported activities through the special initiatives and large event funds. A milestone event was paying off the mortgage for the CAB, Phase II project, which annually frees up \$110,000. Ms. Flicker introduced Rahda Sosienski, next year's S&A Coordinator.

Motion Ms. Meserve moved approval of the 1997-99 Services and Activities biennial
6-2-97 budget as developed by the Services and Activities Fee Allocation Board totaling \$2,338,948, and approval to increase fees by the maximum allowable under current law (\$9 in 1997-98 and \$12 in 1998-99). The budget includes two-year funding for Tier I and one-year funding for Tier II. The 1998-99 Tier II budget is to be allocated by the 1997-98 S&A Board. The 1998-99 Tier II funding will be reported to the Board in the spring of 1998. Seconded by Ms. Vipperman and passed.

APPROVAL OF 1997-97-99 OPERATING SPENDING PLANS - Action

Ms. Fanning expressed appreciation to Steve Trotter, Lee Hoemann, Nancy McKinney, Walter Niemic, and Bill Zaugg, the budget coordinators who have spent hundreds of hours putting together the detailed budget. She presented the proposed budget for approval.

President Jervis reviewed the decision to implement the additional allowable salary increases for faculty and exempt staff, which were provided for but unfunded by the legislature. This year's 1% salary increase for exempt staff will be a fixed amount to everyone, with the exception of the President and Vice Presidents who agreed to be exempt from this increase. The administration has not decided how to allocate the 2% increase allowable in the second year of the biennium. The 1% and 2% faculty salary increases will be distributed according to the guidelines in the faculty handbook.

Motion Ms. Vipperman moved approval of the attached 1997-99 operating budget
6-3-97 spending plans totaling \$101,307,556 for all college funds, which consist of appropriated state general funds, operating fees, local dedicated accounts, grants & contracts, and the College's non-budgeted, self-supporting operations.

1997-99 SPENDING PLANS	TOTAL
• State General Funds	\$40,669,000
• Operating Fee Revenues	24,003,000
• Local Dedicated Funds	3,672,222
• Grants & Contracts	4,486,915
• Non-Budgeted Local Funds	28,476,419
TOTAL 1997-99 SPENDING PLANS	\$101,307,556

Seconded by Ms. Meserve and passed.

APPROVAL OF 1997-99 CAPITAL SPENDING PLANS - Action

Vice President Fanning commented that there have been no changes from last month's review of the capital budget items. The Board may be asked to take further action on some of these projects at a later time.

Motion Ms. Meserve moved approval of the 1997-99 Capital Budget Spending Plan
6-4-97 totaling \$9,234,174 as summarized below:

1997-99 SPENDING PLANS

1997-99 Preservation Projects	TOTAL
• Minor Works: Preservation {Re-appropriation}	\$ 335,000
• Minor Works: Safety & Code Compliance	2,450,000
• Minor Works: Preservation	2,624,439
• Emergency Repairs	559,312
Sub-Total Preservation Projects	\$5,968,751
1997-99 Program Projects	TOTAL
• Seminar Phase II: Pre-design	\$ 140,000
• Lecture Hall: Improvements	1,325,423
• Minor Works: Program	
- Library C Wing Remodel	942,947
- Science Lab Remodels	547,920
- Small Repairs & Improvements	309,133
Sub-Total Program Projects	\$3,265,423
TOTAL 1997-99 CAPITAL BUDGET EXPENDITURES	\$9,234,174

Seconded by Ms. Girvin and passed with unanimous approval.

REVISION TO BOARD BYLAWS AND BOARD POLICY NO. 5, PRESIDENTIAL EVALUATION - Action

Trustee Meserve recommended deletion of Article 7 from the Board Bylaws, which dealt with the appointment of the founding President of the College, and, for consistency, amendment of Board Policy No. 5. She emphasized that this action does not change the nature of the relationship with the current president but simply gives the Board of Trustees flexibility in the future. As required by the Bylaws, intention to take this action was announced at the May meeting.

Motion Ms. Meserve moved (1) to amend the **Board Bylaws** to delete Article 7,
6-5-97 *Appointment of the President of The Evergreen State College*, and (2) to amend **Policy No. 5, Presidential Evaluation**, to delete the following paragraph: *"It is the intent of the Board that the President shall be appointed for a term not to exceed six years, reviewable annually; the appointment may be renewed for a maximum of twelve years."* Seconded by Ms. Girvin and passed. (Policies as revised are attached.)

ELECTION OF OFFICERS – Action

Trustee Girvin presented the recommendations of the nominating committee, commenting that the nominating committee recommends that the Board not get caught in the strict system of rotation of officers but that the Trustees each year look at the needs of the Board.

Motion Ms. Girvin moved approval of the following slate of officers:
6-6-97

CHAIR	Carol Vipperman
VICE CHAIR	Chris Meserve
SECRETARY	David Lamb

Seconded by Mr. Haley and passed unanimously.

OTHER BUSINESS, REPORTS, AND ANNOUNCEMENTS

Annual Report: Summer Conferences

Ms. Fanning opted to not replicate information contained in the Board packets but simply reported that the Conference Office is doing a good job in attracting returning and new conferences to campus.

Affirmative Action Plan

Paul Gallegos, Assistant to the President for Equal Opportunity, presented an abbreviated affirmative action/turnover performance summary for exempt, permanent classified staff, and continuing and visiting faculty. He described the College's success in the areas of new hires and promotions during the period November 1, 1995 through October 31, 1996 (29% of new hires and 20% of promotions were persons of color; 66% of new hires and 50% of promotions were women. He indicated that for the third year in a row, over 25% of the College's appointments addressed affirmative action program goals.

President Jervis commented that the progress that the College has made and continues to make is not only a testament to the broad and deep commitment of managers but also to Mr. Gallegos' work.

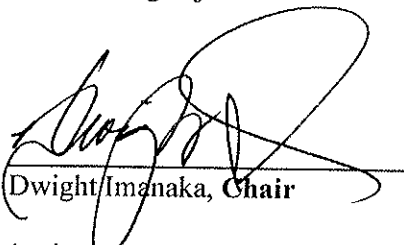
Other Business

President Jervis reviewed the ramifications of the action taken by the Board of Regents (to provide student insurance coverage for unmarried or same sex partners) at the University of Washington, in response to petitions by the associated student government. She informed Trustees that the staff will follow this issue and that Evergreen is in the process of exploring whether or not there are carriers who would offer coverage to students.

DATE OF NEXT MEETING, AND ADJOURNMENT

The date of the next meeting was confirmed for August 13, with a Board retreat on August 12.

The meeting adjourned at 2:50 PM.



Dwight Imanaka, Chair



Carol Vipperman, Secretary

Attachments -

1997-99 Operating Budget
Board Bylaws
Board Policy No. 5

RMS