

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

SEPTEMBER 15, 1999
Daniel J. Evans Library, Room 3112
Olympia, Washington 98505

Trustees Attending:

Deborah Barnett
Dwight Imanaka (VIA PHONE)
Karen Lane
Marilee Roloff
Sinnamon Tierney

Absent: Stanley Flemming
Bill Frank, Jr.
David Lamb

Representatives to the Board:

Jane Fisher, Alumna Representative

Staff Present:

Art Costantino, Vice President for Student Affairs & College Relations (Interim)
John Aikin Cushing, Academic Dean (Chair, Presidential Search DTF)
Ruta Fanning, Vice President for Finance and Administration
Lee Hoemann, Executive Associate to the President
Jane Jervis, President
Phyllis Lane, Dean of Student and Academic Support Services
Walter Niemiec, Associate VP for Academic Budget and Financial Planning
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Barbara Leigh Smith, Vice President for Academic Affairs and Provost
Steve Trotter, Budget Director
Bill Zaugg, Administrative Assistant for Budget

Others Attending:

Howard Fischer, Assistant Attorney General

At approximately 9:00 AM, the meeting was called to order by Acting Chair Lane; the revised agenda was accepted as presented. During the afternoon action portion of the meeting, Trustee Imanaka participated via conference telephone in order to establish a quorum.

Presidential Search Update - Discussion

Academic Dean John Aikin Cushing, who is serving as Chair of the Presidential Search Disappearing Task Force, reviewed the progress of the committee (production of a brochure, publications in which advertising has been placed, letters and e-mails which have been sent soliciting nominations/applications) and reported that to date there have been 141 contacts for potential candidates. The Committee's goal is to select up to 12 semi-finalists for off-campus interviews immediately after Thanksgiving with the names of 5 finalists being forwarded to the Board before the winter break. The Acting Chair (and a member of the DTF) shared her perception that the Search Committee is doing a splendid job; people are working very hard.

Parking Issues

Ruta Fanning apprised Trustees of the need for additional parking on campus. The lots are at full capacity now (90 additional spaces were added this summer); and in order to accommodate the growth to 5,000 students by 2010, the campus will need additional parking (a preliminary estimate of between 540 and 829 spaces). In addition, an increase in parking spaces is dictated by the county when Seminar II comes on line.

Proposed Health Center Fee Increase

In anticipation of action at the next meeting, Vice President Costantino presented the need for a health and counseling fee increase. Elizabeth Nyman, Director of the Health and Counseling Center, reviewed staffing, reasons students visit the Health and Counseling Center, outlined the rationale behind the fee increase, and told the Board that Evergreen had the only program in the nation which trained and used students as medical assistants. The President reminded Trustees that the Health and Counseling Center has plans to relocate to a larger facility, but because of complications encountered with the site identified this past year, that move was postponed.

CONVOCATION - Recess

The Board recessed at 9:45 AM in order to attend convocation, which, traditionally at Evergreen has been the first day of the faculty contract in the fall. President Jervis noted that Evergreen is still in the early stages of developing a clear sense of public ceremonies – how many, for whom, for what purpose. Later in September the College will host for the second year a convocation for new students. Vice President Costantino also mentioned the September 17 community dialogue, a discussion among key leaders of aspirations for the coming academic year.

REGULAR MEETING RECONVENED

At 1:00 PM, following an all staff-faculty lunch, Trustees resumed their meeting

APPROVAL OF MEETING DATES FOR THE YEAR 2000 - Action

Motion Ms. Barnett moved approval of the attached Board meeting schedule for the
9-1-99 year 2000. Seconded by Ms. Roloff and passed.

ADDENDUM TO THE PRESIDENT'S CONTRACT - Action

The proposed addendum to the President's contract, which merely reflects the President's retirement prior to the end of her contract term, complies with Motion 5-2-99 (adopted last May).

Motion Ms. Roloff moved approval of the attached addendum to President Jervis' contract. Seconded by Ms. Tierney and passed.
9-2-99

APPROVAL OF MINUTES - Action

Motion Ms. Roloff moved approval of the minutes of the July 14, 1999 meeting as distributed. Seconded by Ms. Roloff and passed.
9-3-99

TACOMA CAMPUS LEASE - Action

Vice President Fanning recommended approval of a delegation of authority to the President to enter into a real property lease for the Tacoma campus. The Department of General Administration has been officially negotiating this lease for a 32,000 square foot site (with 200 parking spaces) located on 6th and L Streets in the Hilltop area of Tacoma.

Motion Mr. Roloff moved to delegate to the President the authority to enter into a real property lease for the Tacoma Campus, not to exceed budgeted levels. Seconded by Mr. Imanaka and passed.
9-4-99

OTHER BUSINESS, REPORTS, AND ANNOUNCEMENTS

ACTING CHAIR'S REPORT

Vice Chair Lane reported on the work and commitment of the Presidential Search Committee, noting some concern regarding Trustee attendance and the message it sends to the campus during the presidential search process.

PRESIDENT'S REPORT

President Jervis reported on a number of items: good attendance at today's convocation; her attendance at the Aspen Institute; the unknown impact should Initiative 695 pass (with a cautionary note about taking a position as a Trustee); Evergreen's leadership of the Council of Presidents this year; summer school tuition (noting the Board will be asked to approve the summer 2000 tuition schedule at the next meeting) and the number of searches currently underway at Evergreen. She also noted that the Guaranteed Education Tuition program implemented last year was extremely successful (770 accounts were opened – more than \$62,000). She believes this reflects the general population's appreciation of the importance of higher education and their uneasiness about escalating costs. Trustee Roloff asked whether the Foundation had considered buying tuition credits for scholarships. The President mentioned the growth in the 1999 summer school (up about 10 percent over last summer) and briefly reviewed the 1999 summer faculty institutes (29 different institutes with about 170 faculty and staff participating in one or more institute). One of the projects President Jervis hopes to launch among the COP this year is the creation of a booklet describing all of the faculty training offered at the six senior institutions during the summer (invite faculty to cross enroll and ask the legislature to fund the cost of cross enrolling). She also mentioned a series of workshops across

the state (three of which were held at Evergreen), funded by the Gates Foundation. She announced that Evergreen (the Director of the Center for Educational Improvement) just received a \$1.8 million three-year grant from the Department of Education to introduce technology-infused learning communities into teacher preparation programs.

Staff representative to the Board, Linda Mae-richardson, echoed the President's comments about staff turnover and the number of searches underway; and mentioned that staff are gearing up for the start of school and welcoming students and faculty back to campus. As this was her last meeting of her term as staff representative, she thanked the Board for the opportunity to sit with the Board in these meetings and commented that she will be moving on to promote the United Way Fund drive and to co-chair the Super Saturday 2000-2001. The Acting Chair responded that the Board has enjoyed having her at the table and wished her well as she began her new projects.

BRIEFING ON SEMINAR II DESIGN - Discussion

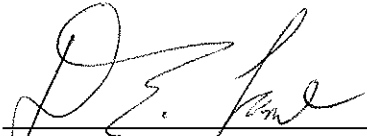
Vice President Fanning advised the Board of the necessity of a special telephonic Board meeting in October to approve the selection of the architect/engineering firm for the design of Seminar II. The design phase is made up of schematic design (the floor plan), followed by construction documents. She reminded Trustees that the Legislature appropriated \$3 million for this design phase, which includes the contract with the architecture/engineering firm, review by a third party, and also a review of "constructibility." She reviewed the membership of the campus committee which will be reviewing this project and interacting with the architects, with the community and with the senior staff. The Board will receive periodic updates, prior to approving the design next May.


BREAK/EDUCATIONAL/PLANNING SESSION on "SELECTION OF A PRESIDENT" – Discussion

Following a brief recess, the Board reconvened to begin discussions regarding the selection of the next president. President Jervis reviewed advice she had received from the recently appointed president of Eastern Washington University (it's important to designate someone on campus with whom candidates could talk candidly about issues at the college; he stressed the importance of keeping candidates informed about the search; he mentioned how helpful it was when he arrived to have a strategy to introduce him to the constituencies of the institution). Dr. Jervis clarified the understanding that the Board's intention is to accept and interview all of the candidates recommended by the search committee. Trustees agreed to the following timeline: between December 15 (when the search committee decides on the five finalists) and the January 12 Board meeting, finalists would be notified; Trustees will be given names of five finalists (unranked); resumes will be sent to Board members; and a press release announcing names would be sent to the community and to the press on January 3, followed by reference checks. Interviews would start during the week of January 17. At the next Board meeting, the Trustees would like to review the itinerary for visits of the final candidates. The Board received advice from Howard Fischer regarding the public nature of the selection process. Trustees decided to add to their recently adopted meeting schedule a special meeting during the month of February.

DATE OF NEXT MEETING AND ADJOURNMENT

The date of the next meeting was confirmed as November 10 (but was rescheduled for December 14). The meeting adjourned at approximately 12:30 PM.



David E. Lamb, **Chair**

Stanley L. K. Flemming, **Secretary**

Attachments - Board meeting dates for 2000
 Addendum to President Jervis' contract

RMS

BOARD MEETING DATES FOR 2000

Participation in CAMPUS EVENTS: (1) GRADUATION – Friday, June 9 @ 11 am; (2) CONVOCATION – Friday, September 15 @ 10 am; (3) POTENTIAL INAUGURATION of Les Purce – Thursday PM, September 28			
MONTH	TRUSTEE MEETING	EDUCATIONAL/ PLANNING SESSION	DATE ACCOMMODATION
JANUARY 2000	9:00 AM – 5:00 PM on Wednesday, JANUARY 12	canceled	regular - 2 nd Wednesday
FEBRUARY 2000 SPECIAL MEETING	1:00 – 4:00 PM Tuesday, FEBRUARY 15		Extra meeting for Presidential Search
MARCH 2000	9:00 AM – 5:00 PM on Wednesday, MARCH 8	Tuesday, March 7 @ 1:30 PM	Tuesday on Tacoma campus w/ Trustee REUNION Tuesday evening in Tacoma regular 2 nd Wednesday on Olympia campus
MAY 2000	9:00 AM – 5:00 PM on Wednesday, MAY 10	Tuesday, *May 9 @ 9 am – 5 PM	regular 2 nd Wednesday
JUNE 2000	9:00 AM – 5:00 PM on Thursday, JUNE 8	No educational/ planning session	coupled with Friday, June 9 GRADUATION preceded by 11 AM brunch
JULY 2000	9:00 AM – 5:00 PM on Wednesday, JULY 12	Retreat RESCHEDULED for September 29	No Tuesday session
SEPTEMBER 2000	*9:00 AM – 5:00 PM on Thursday, SEPTEMBER 14	No educational/ planning session HOLD Friday, September 15 for convocation	coupled with Friday, September 15 CONVOCATION 10 AM thru noon
Board RETREAT	9:00 AM – 5:00 PM Friday, SEPTEMBER 29**	HOLD Thursday, Sept. 28 late afternoon – potential INAUGURATION of new President	in lieu of July 11 date
NOVEMBER 2000	9:00 AM on Wednesday, NOVEMBER 8	Tuesday, November 7 @ 1:30 PM	regular 2 nd Wednesday

* Note earlier starting times

**Rescheduled RETREAT

GRADUATION: Friday, June 9, 2000

bd\dates for 2000 bd mgs

ADDENDUM TO PRESIDENT'S CONTRACT

Pursuant to paragraph X (**Modification**) of the four-year Presidential Contract dated April 8, 1992 (and subsequently amended on October 11, 1995; December 11, 1996; and October 14, 1998) between The Evergreen State College Board of Trustees and President **Jane L. Jervis**, the parties hereby agree to modify that contract as follows:

1. Paragraph II, **Appointment**, shall be amended as follows:

"The Board of Trustees of The Evergreen State College hereby acknowledges the early retirement of President Jane L. Jervis on June 30, 2000, reflected in the revised termination date of June 30, 2000."

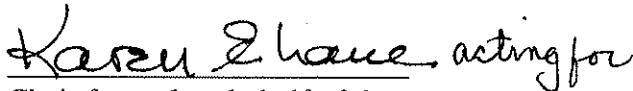
2. Paragraph VII, **Benefits**, shall be modified with this additional language:

"(9) Any presidential annuity established and funded by The Evergreen State College Foundation."

3. Paragraph IX, **Termination**, shall be replaced with the following:

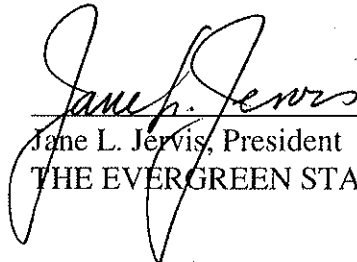
The Board of Trustees of the College may terminate this contract of employment with the President without cause and in its sole discretion by written notice to the President. If such a termination occurs without cause, the President shall receive, as liquidated damages twelve equal monthly payments in an amount equal to twelve months of salary plus twelve months of individual and spouse health benefits, including dental, less regular deductions for withholding, OASI, medical aid, and retirement. If, after notice and an opportunity to be heard by the Board, the President is terminated for cause, including but not limited to criminal acts, fraud, conflict of interest, or breach of the terms and conditions of this agreement, the President shall be entitled to no compensation, salary, or benefits whatsoever after the date of termination."

Adopted in an open and public meeting this 15th day of September, 1999.


 acting for

Chair for and on behalf of the
Board of Trustees
THE EVERGREEN STATE COLLEGE

Terms and conditions of this contract
have been read, are understood, and
are hereby accepted by:


Jane L. Jervis, President
THE EVERGREEN STATE COLLEGE

APPROVED AS TO FORM:



Assistant Attorney General
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