

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**June 12, 2008**

**Trustees Attending:**

Kristin Hayden  
Keith Kessler  
Karen Lane  
Paul Winters  
Alexandra Valin

Absent: David Lamb  
Anne Proffitt  
Martina Whelshula

**Representatives to the Board:**

Ernestine Kimbro, Faculty Representative  
Trevor Kinahan, Geoduck Student Union Representative

**Staff Present:**

Don Bantz, Academic Vice President and Provost  
Andy Corn, Assistant Director of Student Activities  
Art Costantino, Vice President for Student Affairs  
John Carmichael, Executive Assistant to the President/Recording Secretary to the Board of Trustees  
Lee Hoemann, Vice President for College Advancement  
John Hurley, Vice President for Finance and Administration  
Tom Mercado, Director of Student Activities  
Collin Orr, Director of Business Services  
Thomas L. Purce, President  
Paul Smith, Director of Facilities  
Steve Trotter, Executive Director of Operational Planning and Budget

**Others Present:**

Colleen Warren, Senior Assistant Attorney General

Trustee Karen Lane called the meeting to order at 10:05 a.m. in the Seminar II Building, Room B1107 of The Evergreen State College. A quorum was present with Trustees Hayden, Kessler, Lane, Valin and Winters attending.

**Operating Budget Request Work Session**

President Purce said that the college will be required to finalize its budget requests for the 2009-11 biennium this summer. The budget requests prepared by staff seek to articulate the college's budgetary needs. After the next legislative session, the Trustees will be asked to approve spending plans that reflect the actual resources available to the college. The budget request and the spending plan are likely to be significantly different.

Steve Trotter, Executive Director of Operational Planning and Budget, provided an overview of the state's budget process, including the roles of the Office of Financial Management, the Higher Education Coordinating Board, the legislature, and the governor. He also briefly described the college's process for allocating and managing financial resources after the state budget process concludes.

Don Bantz, Academic Vice President and Provost, said that the budget request for Academics was focused on faculty compensation, with modest increases in curricular support for graduate programs. Academics is also considering dual enrollment programs that would bring local high school students to Evergreen to earn college credit.

John Hurley, Vice President for Finance and Administration, described items in the operating budget request from his division. He highlighted staff compensation issues, the need for a new Human Resource Management Information System, campus safety, infrastructure and utility cost increases.

Lee Hoemann, Vice President for College Advancement, described items in the operating budget request, including work in College Relations to support student recruitment efforts, work in the development office to support fundraising, and work in the alumni office to engage graduates and encourage their continued support of the college.

Art Costantino, Vice President for Student Affairs, described items in the operating budget request from his division, including enhancement of student recruitment programs, new positions to support student retention, support for conflict resolution, and campus safety.

### **Capital Budget Request and Ten-Year Capital Plan**

Vice President John Hurley and Director of Facilities Paul Smith presented staff recommendations for the 2009-11 Capital Budget Request and ten-year plan. Dr. Hurley noted that the Office of Financial Management is developing criteria for prioritizing capital requests. He said that the college's request is tied to the college's recently adopted Master Plan. The college's request would seek funding in the next biennium for modernization of the Arts Annex, renovation of the Communications Building, pre-design of a renovation of the Lecture Halls, pre-design of a renovation of the College Recreation Center, and pre-planning for a project to develop clean energy on campus.

### **Services and Activities (S&A) Tier Two Budget**

Vice President Art Costantino said that Services and Activities Fees are allocated to Tier I and Tier II organizations. The Tier I budget supports student organizations that have professional administrative staff. The Tier II budget supports all other recognized student organizations. Director of Student Activities Tom Mercado introduced Assistant Director of Activities Andy Corn, Geoduck Student Union Representative Brittany Newhouse, and S&A Board Coordinator Alex Valin. Mr. Corn described the process that the Board used to reach consensus on the budget recommendation. Ms. Valin described the appeals process that organizations that were unhappy with the S&A Board's decision could pursue.

### **Washington Student Lobby Fee**

Director of Student Activities Tom Mercado said that students need to collect a voluntary fee in order to engage in any lobbying. The Geoduck Student Union placed a proposed voluntary fee on the ballot in the Spring student election. The proposed fee would allow Evergreen students to join the Washington Student Lobby. The referendum passed according to the Geoduck Student Union's election rules. Mr. Mercado noted that under Initiative 960, this new fee, if approved by the Board, would be included in the college's budget request and could not be collected until approved by the legislature.

### **WashPIRG fee**

Vice President Art Costantino introduced Emily Saxton, WashPIRG organizer, and students Justin Shephard, and Mark Lasley. Dr. Costantino recalled the discussion at the Board's May meeting. The college's contract with WashPIRG calls for a student vote to be held every two years in order to continue collection of a voluntary WashPIRG fee. For the fee to continue under the terms of the contract, 25 percent of eligible students must vote affirmatively. Although the WashPIRG fee referendum passed under the rules established by the Geoduck Student Union, it did not meet the standard set in the contract. Dr. Costantino recommended that the Board approve an amendment to the WashPIRG contract that would incorporate the Geoduck Student Union's election rules, and then approve a continuation of the WashPIRG fee under a new contract. Geoduck Student Union Representative Brittany Newhouse read a letter asking the Board of Trustees to continue the WashPIRG fee.

### **Proposed changes to Student and Activities Fee Policies**

Geoduck Student Union Representative Brittany Newhouse said that the Board's policy on Services and Activity (S&A) Fee Allocation needs to be updated to reflect the existence of the Geoduck Student Union (GSU). The GSU and the S&A Board met to jointly develop a set of proposed changes to the policy, including changing the timing of hiring S&A Board members and the S&A Coordinator, updating job descriptions, and requiring a joint retreat for the GSU and S&A Board each fall.

### **Public Comment**

Trustee Lane invited public comment. Mark Lasley and Puck Franta spoke in favor of continuing the WashPIRG's contract.

### **Evergreen State College Foundation**

Janis Mercker, chair of the The Evergreen State College Foundation and Foundation Board member Craig Chance presented an annual report on behalf of the Foundation. Dr. Mercker reported that Christina Koons will be chair of the Foundation Board next year. Craig Chance will be vice chair. Paul Goldberg will serve as secretary and Ralph Bietz as Treasurer. Joe Dear, Mark Vestrich and Janis Mercker will be leaving the board. Two new members have recently joined the Board: Laura Littlefield and Jane Rushford.

Dr. Mercker reported on the Foundation's progress on leadership development, fundraising, and the alignment of strategic planning for both the college and Foundation. She said that the Phonathon has met its goal for the year, but the Foundation may fall short of its ambitious \$500,000 goal for the Annual Fund, probably because of the weakening economy and younger alumni giving to political causes during this election year.

**Motion** Mr. Winters made a motion to approve the agreement between The Evergreen State  
**2008-18** College and The Evergreen State College Foundation. The motion was seconded and passed on a voice vote.

### **Tier II Services and Activity Fee Allocation Budget**

**Motion** Mr. Winters made a motion to approve the 2008-2009 Services and Activities (S&A)  
**2008-19** Tier Two budget as developed by the Services and Activities Fee Allocation Board, totaling \$341,094. The motion was seconded and passed on a voice vote.

### **Washington Student Lobby Fee**

**Motion** Mr. Kessler made a motion to implement a \$2.00 per student, per quarter voluntary fee  
**2008-20** for the 2008-2009 academic year to support student initiatives related to advancing The Evergreen State College's visibility and reputation in the legislative arena as well as membership to the Washington Student Lobby. The motion was seconded and passed on a voice vote.

### **WashPIRG**

**Motion** Ms. Valin made a motion to:  
**2008-21**

- a. Amend the college's current contract with WashPIRG to remove the requirement that "More than twenty-five percent (25%) of the student body must vote in favor of the fee" and insert the requirement that "The organization agrees to abide by referendum rules set forth by the Geoduck Student Union."

- b. Continue collection of an optional \$8.00 "WASHPIRG" student fee to be collected each quarter (including summer quarter) through Summer Quarter 2010.
- c. Delegate to the President (or his designee) the authority to enter into an agreement with WashPIRG to implement collection of the WashPIRG fee from Fall Quarter 2008 through Summer Quarter 2010.

The motion was seconded and passed on a voice vote.

### Operating Budget Request for 2009-2011

**Motion 2008-22** Mr. Winters made a motion to approve the proposed operating budget request for 2009-2011 as follows:

	<b>FTE Employees</b>	<b>Biennial Amt</b>
<b>Current Operating Budget Level</b>	<b>630.0</b>	<b>108,344,000</b>
<u>Current Authorized Level Adjustments</u>	<u>-</u>	<u>477,000</u>
<b>09-11 Current Authorized Level Budget Request</b>	<b>630.0</b>	<b>108,821,000</b>
 <b>Maintenance Level Adjustments:</b>		
Tacoma Lease Increase		443,618
Fire Contract Increase		167,529
Utility Rate Increase		741,560
<b>Total Maintenance Level Requests</b>		<b>1,352,707</b>
 <b>09-11 Policy Requests:</b>		
Employee Recruitment and Retention	10.75	6,606,697
Student Recruitment and Retention	11.50	2,576,271
Basic Infrastructure & Institutional Capacity	<u>11.50</u>	<u>3,923,975</u>
<b>Total Policy Requests</b>	<b>33.8</b>	<b>13,106,943</b>
 <b>TOTAL 09-11 OPERATING BUDGET REQUEST</b>	<b>663.8</b>	<b>123,280,650</b>

The motion was seconded and passed on a voice vote.

### Capital Budget Request for 2009-2011

**Motion 2008-23** Mr. Kessler made a motion to approve the 2009-19 capital plan and the 2009-11 capital budget request as follows:

	<b>2009-11 Capital Request</b>
Safety & Code Compliance	2,515,000
Facility Preservation	4,525,000
Infrastructure Preservation	1,380,000
Sustainable Ag Lab/Greenhouse	1,550,000
Storage Building	750,000
Small Repairs and Improvements	520,000
Art Annex Modernization	4,920,000
Comm. Building Renovation	12,500,000
Lecture Hall Pre-design/construction	300,000

CRC Pre-design/design/construction	325,000
Clean Energy System Preplan	500,000
<b>GRAND TOTAL</b>	<b>29,785,000</b>

<b>2007-09 Reappropriations</b>	
Safety & Code Compliance	750,000
Facility Preservation	750,000
Infrastructure Preservation	350,000
Small Repairs and Improvements	75,000
Longhouse Renovation/Expansion	255,000
College Activities Building Renovation	4,120,000
<b>Total Reappropriation Request</b>	<b>6,300,000</b>

The motion was seconded and passed on a voice vote.

### Approval of Minutes

**Motion** Mr. Kessler made a motion to approve the minutes of the May meeting. The motion  
**2008-24** was seconded and passed on a voice vote.

### Appointment of Board Officers

Trustee Karen Lane said that the nominating committee proposed Karen Lane as chair, Paul Winters as vice chair, and Anne Proffitt as secretary for the 2008-2009 year. She also reported that Kristin Hayden had agreed to serve as the Board's liaison with the Foundation Board of Governors.

**Motion** Mr. Kessler made a motion to approve the recommendation of the nominating  
**2008-25** committee appointing Karen Lane as chair, Paul Winters as vice chair, and Anne Proffitt as secretary for the 2008-2009 year. The motion was seconded and passed on a voice vote.

### Student Trustee's Report

Alex Valin noted that this would be her last meeting as a Trustee. She thanked the Board for being welcoming and accessible and taking her comments seriously. She reviewed several issues that she did not have a chance to raise during her short term of office, including accessibility for students to campus resources such as the experimental theater and recital hall, the need to ensure that new students are committed to the Evergreen model of education, the importance of keeping tuition reasonable, improving the connection between Olympia and Tacoma, building Evergreen's leadership in food and energy sustainability, and ethical investment practices.

### President's Report

President Purce invited Ernestine Kimbro to report as Faculty Representative to the Board. She introduced Stephen Beck, who would be assuming the role of Faculty Representative to the Board. She said that she appreciated the care and affection of the Trustees for the school.

President Purce invited Trevor Kinahan to report as Geoduck Student Union Representative to the Board. Mr. Kinahan noted that the Board received a very detailed account of the Geoduck Student Union's activities at the previous meeting. He described a meeting with students and administrators to discuss

issues related to the Americans with Disabilities Act and said that he looks forward to continued work on those issues over the summer. He thanked administration for responding to a sit-in by Students for a Democratic Society (SDS) in a healthy manner and thanked SDS for fighting for their beliefs.

President Purce said that his self-evaluation is posted on the college's web site and all members of the community are invited to comment. He reviewed his activities during the past month and invited Vice President Art Costantino to introduce the Super Saturday Planning Committee.

### **Chair's Report**

Ms. Lane noted the Board's sadness at the passing of Bonnie Marie.

### **Appointment of Emeritus Faculty**

Provost Don Bantz on behalf of the faculty recommended that the board confer the title of Emeritus Member of the Faculty on Patrick Hill, Jeff Kelly, Betty Kutter, Helena Meyer-Knapp, Jan Ott and John Perkins.

**Motion 2008-26** Mr. Winters made a motion to adopt Resolution 2008-04 appointing Patrick Hill faculty emeritus. The motion was seconded and passed on a voice vote.

**Motion 2008-27** Ms. Hayden made a motion to adopt Resolution 2008-05 appointing Jeff Kelly faculty emeritus. The motion was seconded and passed on a voice vote.

**Motion 2008-28** Mr. Kessler made a motion to adopt Resolution 2008-06 appointing Betty Kutter faculty emeritus. The motion was seconded and passed on a voice vote.

**Motion 2008-29** Ms. Valin made a motion to adopt Resolution 2008-07 appointing Helena Meyer-Knapp faculty emeritus. The motion was seconded and passed on a voice vote.

**Motion 2008-30** Ms. Hayden made a motion to adopt Resolution 2008-08 appointing Jan Ott faculty emeritus. The motion was seconded and passed on a voice vote.

**Motion 2008-31** Mr. Winters made a motion to adopt Resolution 2008-09 appointing John Perkins faculty emeritus. The motion was seconded and passed on a voice vote.

Vice President and Provost Don Bantz presented a gift to each of the new emeritus faculty and Ms. Lane invited the recipients to say a few words.

### **Adjournment**

Ms. Lane adjourned the meeting at 3:52 p.m.

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Karen E. Lane, Chair

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Anne Proffitt, Secretary